

## **Gunnison Arts Center Gallery Exhibition Proposal Guidelines**

*This document contains information useful for applying to exhibit in the Gunnison Arts Center Galleries. Please read all information carefully prior to completing the application.*

### **Galleries of the Gunnison Arts Center**

The two galleries of the Gunnison Arts Center (GAC) are located in the historical portion of the campus. The Main Gallery is located on the main level right off Hwy 50. The Upper Gallery is smaller in size and is located on the second story of the GAC. Exhibits rotate out on a monthly basis. The Gallery Openings are every month, held on the First Friday of the month. This is in coordination with Gunnison's First Friday ArtWalk and Music Events. During art openings, artist(s) are responsible for supplying appetizers in the galleries. There is a rental fee for the galleries (see below) should your show be accepted. Solo, group, and traveling exhibitions are all welcome to apply. Local artists and visiting artists are all welcome to apply.

### **Exhibition Proposal Materials**

All applications must complete an Exhibition Proposal. A complete proposal should include a completed **application form**, an **artist's narrative/show concept**, and **images of artwork**. Exhibition Proposals should be turned in by the first day of August for gallery shows for the following calendar year (i.e. August 1<sup>st</sup> 2018 for shows in the 2019 calendar year).

### **Review Process**

- 1) All Exhibition Proposals should be delivered to the Gunnison Arts Center front desk. If one is desired, ask for a confirmation of receipt at this time.
- 2) The Gunnison Arts Center will review the proposal in depth. Each proposal is reviewed based on the criteria listed below.
- 3) The applicant will be notified of the GAC's decision no later than the last day in September for the following year.
- 4) If accepted, a schedule of exhibition will be determined by the artist and the GAC including install and de-install dates of the exhibit.
- 5) A gallery exhibition is confirmed when a GAC Exhibition Agreement (contract) has been issued by the GAC and signed by both parties.
- 6) A gallery fee is due before install of the exhibit. The Main Gallery fee is \$175 for non-members and \$150 for members. The Upper Gallery fee is \$75 for non-members and \$55 for members.
- 7) If the proposed exhibit is not accepted, the artist(s) is welcome to re-apply during the next application process.

### **Criteria for Committee Review**

- 1) Impact on the Gunnison Community:
  - Accessibility to the community, regardless of ethnicity, gender, age or physical ability.
  - Aesthetic or cultural impact of exhibition.
- 2) Pursuit of Excellence
  - Quality of Proposal
  - Artistic quality of the work presented or proposed
- 3) Please NOTE: The GAC Visual Arts Councils seek to foster exhibition opportunities for many members of the Gunnison Valley community. When selecting artists for future exhibitions, an

applicant's previous exhibition record within the GAC may be taken into account in order to create opportunities for artists who have not had the chance to exhibit in the GAC Galleries.

### **Deadline**

Exhibition Proposals should be turned in by the first day of August for gallery shows for the following calendar year (i.e. August 1<sup>st</sup> 2018 for shows in the 2019 calendar year). Scheduling of the gallery calendar will take place during the month of August & September for each year. Applicants will be notified no later than the last day in September for the following year.

### **Images of Artwork for Review**

The application process is competitive; therefore it is important to provide quality documentation that conveys a coherent body of work. These images do not have to be the final exhibition work, as work may be in progress, but should give the GAC an idea of what said artists work consists of. Please submit digital images either on a CD, printed off in a portfolio style, or emailed to the current Gallery Director. Please include a minimum of 8 images and a max of 15 images.

### **Scheduling the Exhibit**

If selected for an exhibit, the artist(s) and the Program Directors will agree on a specific date for exhibition.

### **Installation and Uninstall**

Artists are responsible for installing and uninstalling their artwork. The GAC will provide the artist with a gallery space ready for their artwork as well as basic hanging/install tools and supplies. Artwork should be ready to hang in a professional presentable way. Should artists wish to have guidance installing, request should be made when agreement of exhibition has been made and contract has been signed. The GAC will provide the artist with staff/volunteers to help install if desired. Please see Gallery Layout for space available in each gallery.

### **Artists Tags**

The GAC is available to print out art tags for the exhibit as well as biographies for each exhibit. If the artists wishes to produce these on their own, that is just fine. Artist(s) should provide the GAC with a complete inventory list just prior to install if the GAC will be printing these tags out.

### **Gallery Opening/Reception**

The GAC participates in the Gunnison's First Friday ArtWalk and Music. Gallery openings and receptions will be held each month during this time 5:00 – 8:00 pm. Artists will provide appetizers for this reception. The GAC will have their full bar set up and this income is the GAC. GAC will provide volunteers to staff these opening receptions. Artists are expected (not required) to be at the Gallery openings.

### **Limitations**

Applicants are limited to one application pre review.

### **Gallery Commission/Sold Artwork**

Please be informed that the GAC collects a 30% commission from all gallery sales. Checks will be cut for sales after each month and will be available by the 15<sup>th</sup> of the following month. Sold artwork will be left in the Galleries until the show is de-installed.